

Application for Estate Agents Board

I herewith make application in accordance with the Advertising Signage Bylaws for permission to display sign(s) as follows:-



Name of Business	
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Name of Branch	
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Are you a member of	Network Listings	Institute of Estate Agents	Other
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Applicant Details

Title	Mr	Mrs	Miss	
Full Name				
Identity No				
Tel No (Bus)				
Cell No				
Fax No				
E-mail Address				

Postal Address for Correspondence	Physical Address
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_____ (Code)

----- (Code)

Business Details of Applicant

Sole Proprietor	CC	Pty (Ltd)	Partnership	Other
Name of Business				
CK/Company/Trust No				
Consolidated Billing Acc No				

Region	Central	North	South	Inner West	Outer West
Area(s)					

No of Estate Agents being applied for	
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Details of sign

Width	Length	Thickness	Total m ²
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Signature of Applicant

Name of Signatory

Date

		2	0	1					

Name of Scrutiniser

Date

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For office use only

Amount Paid	Date Paid	2	0	1	Receipt No
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Received By: _____

Signature: _____

CONDITIONS

1. "For Sale", "To Let", and "On Show" Signs

- 1.1 These Estate Agent Signs may be placed at right angles, a maximum of 100mm (i. e 10cm) away from the boundary wall of the property.
- 1.2 There is also a restriction on the number of "For Sale" signs with 1 sign being permitted per agency and no more than 2 agencies being permitted to advertise on a property

2. Pointer / "On Show" Signs

- 2.1 Pointer boards may be permitted provided that they are placed in the desired positions where they should not obstruct traffic nor should they be placed on the middle of road intersections, especially not on road islands, and should not be placed on major roads (freeways), from 10am on a Saturday but must be removed by 5pm on the Sunday.
- 2.2 Estate Agents are reminded to ensure that the uses of such signs are not to cause any hindrance to the safety of road users by causing an obstruction or obscuring any road signage.
- 2.3 The use of only 4 "On Show" signs directing members of the public to a Show house is permitted.
- 2.4 No such board shall be displayed within 30m of another such board or to the nearest intersection leading to the property on show.

3. Restriction on Sizes of Sign

- 3.1 As per the Bylaws, "On Show" and "For Sale" signs have a standard size of 600cmX460cm or (0,55m²) for single signs or 0,65m² for double sided boards.
- 3.2 Estate Agencies who do not adhere to this norm face the consequences of having their boards removed and having fines imposed (according the legislated tariff fees).

4. Restriction on Literature on Advertising Signs (For Sale Signs only)

- 4.1 "For Sale"
- 4.2 The name and telephone number of the Estate Agency and Estate Agent advertising the property
- 4.3 "Sole Mandate" or "Agency" and
- 4.4 A slogan advertising a property being "On Show this Sunday" must be removed after 5pm of that same Sunday.

Checklist	Yes	No
Copy of Certificate of Registration		
Registration Number		
Date qualified and appointed as an Estate Agent (Copy)		
Company Letterhead Attached		
Picture of signs and dimensions		

Note:

1. All application forms are to be submitted in original format, as fax/copies are not permitted.
2. **Application fees are non-refundable**