



MBW APPLICATION

i.t.o Regulation A1(5) of NATIONAL BUILDING REGULATIONS i.t.o ACT No. 103 OF 1977

Please Tick () the Appropriate boxes & Complete all documentation in BLACK INK only

Related LUM Authorization:

LUM Application No: FOR OFFICIAL USE ONLY

Proposal:		<input type="checkbox"/> M.B.W (Minor Building Work)			
Statistics	Residential:	<input type="checkbox"/> Dwelling	<input type="checkbox"/> Townhouse	<input type="checkbox"/> Flat	<input type="checkbox"/> Tourism / Accommodation / Casino
		<input type="checkbox"/> Other Residential (specify)			
	Non-Residential:	<input type="checkbox"/> Office / Banking	<input type="checkbox"/> Industrial / Warehousing / Workshop	<input type="checkbox"/> Shopping Space	<input type="checkbox"/> Worship / Sports / Recreational Clubs
		<input type="checkbox"/> Hospital / Clinics		<input type="checkbox"/> School / Creche / University / Technikon / Library	
			<input type="checkbox"/> Other Non-Residential (specify)		
Within:	<input type="checkbox"/> EtheKwini	<input type="checkbox"/> Former Township / R293 Areas			
Proposed:	Value: R :	<i>Projected cost and development type information required for Stats SA and statistical purposes only.</i>			
Description of MBW Proposed					

MBW Floor Area:	MBW Floor Area	m ²
	<p>Definition: Floor Area - means the total covered plan area of all floors contained within the outer extremities of a building. Explanation: The floor area for Submission Fee calculation is determined as follows: The floor area is taken as the total plan area of every floor measured from the external face of the external walls (and the face of retaining wall in contact with the ground) ie: overall dimensions of building are used for calculation of floor area, NOT internal room dimensions.</p>	

Property details:	Street Address:	
	Age of Exist Building/s in Yrs:	Suburb:
	Cadastral Description (Erf number):	
	<p>NOTE: The OWNER is responsible for ensuring compliance with the National Heritage Resources Act, 1999, National Environmental Management Act, 1998, Local Government: Municipal Systems Act, 2000, etc. is complied with prior to submitting an application to the Local Authority for consideration. In respect of the National Heritage Resources Act, 1999, ANY & ALL development, but not limited to new structures, the demolition of and / or alterations or additions to structures, on sites that contain existing buildings older than 60 years, require permits to be obtained from Amafa aKwa-Zulu Natali prior to submission of an application to the Local Authority for consideration. Failure to comply may result in unnecessary delays.</p>	

Property Owner's Details: [Non-compliance with the Submission Checklist will result in the Application being refused creating un-necessary delays for the Owner / Applicant.]

Owners Name: _____ Mr/Mrs/Miss

Owners Name: _____ Mr/Mrs/Miss

Domicilium Citandi et Executandi _____
 (Physical Address) _____ Code: _____

Postal Address: _____
 _____ Code: _____

(W) _____ (Fax) _____ (Cell) _____

(H) _____ (email) _____

Declaration By Owner

I/We declare that I/we have personally checked the Title Deeds or any other document for the property concerned and that the proposed work is not contrary to any restrictive conditions or servitudes applicable thereto. I/We further declare that the boundary beacon pegs conform with positions as per the applicable Approved SG Diagram. I/We further declare that the application does not conflict with any other applicable laws, eg.: National Heritage Resources Act, 1999, National Environmental Management Act, 1998, Local Government: Municipal Systems Act, 2000, etc., and that ALL information as provided is true and correct. In the event of any contraventions, I/we will bear the sole responsibility to rectify the aforesaid contraventions.

Owner's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

NOTE: The Owner / Applicant is responsible for tracking the status of the application once submitted to the Council. The Local Authority cannot guarantee that posted notifications will be received as this is the domain of the SA Post Office.

Site Layout and Sketch of Proposal (where documentation requirement is not identified as BUILDING PLAN in the MBW Schedule)

Site Layout is to indicate position and overall dimensions of existing buildings and proposed MBW and dimensions of the MBW proposal from buildings and boundaries.

Sketch to consist of a minimum of a plan, two elevations and section to indicate, size and height of proposal, method of construction and material from which constructed. Additional A4 sheets may be added to this form, should this be necessary.

[Drawings and Text to be in BLACK ink and legible to ensure acceptability for Archiving Purposes]

NOTES

1. A prerequisite to the submission of a MBW application is that the necessary 3rd party authorisation, heritage authorisation (where applicable) from AMAFA and planning authorisation from Land Use Management has first been obtained. The planning authorisation obtained confirming adherence with the relevant planning legislation and related Town Planning Scheme. Building applications not submitted within 30 days of a planning authorization / clearance being issued, may require the revalidation of the planning decision prior to a building application being accepted.
2. The Owner / Applicant is responsible for contacting the relevant area office where no notification of a decision has been received after a reasonable period of time.

MINOR BUILDING WORKS APPLICATION

AUTHORISED in terms Sec. 13 of The National Building Regulations and Building Standards Act No. 103/1977

Name of Authorising Official (BCO):

Signature of Authorising Official:

Date Authorised:

This MBW application is authorised on the basis of the information shown herein.
Attention is drawn to the attached documentation & that this approval shall lapse SIX months after the above approval date, unless the erection of the building in terms of NBR Act 103/1977 is commenced.

MBW Subform -
052015